



Cabinet

Date: Tuesday, 4 June 2019
Time: 10.00 am
Venue: Committee Rooms A&B, South Walks House,
Dorchester, DT1 1EE

Membership: (Quorum 3)

S Flower (Chairman), P Wharf (Vice-Chairman), A Alford, R Bryan, G Carr-Jones,
T Ferrari, L Miller, A Parry, G Suttle and D Walsh

Chief Executive: Matt Prosser, South Walks House, South Walks Road,
Dorchester, Dorset DT1 1UZ (Sat Nav DT1 1EE)

**For more information about this agenda please telephone Democratic Services on
01305 or Lee Gallagher 01305 224191 - lee.gallagher@dorsetcouncil.gov.uk**



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Members of the public are welcome to attend this meeting with the exception of any items listed in the exempt part of this agenda. Members of the public are welcome to attend this meeting with the exception of any items listed in the exempt part of this agenda. **Please note** that if you attend a committee meeting and are invited to make oral representations your name, together with a summary of your comments will be recorded in the minutes of the meeting. Please refer to the guide to public participation at committee meetings for more information about speaking at meetings.

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Recording, photographing and using social media at meetings

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AGENDA

Page No.

1 APOLOGIES

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of interest.

3 HOW WE WILL WORK AS A CABINET

To receive a presentation from the Leader of the Council.

4 PUBLIC PARTICIPATION

To receive questions or statements on the business of the committee from town and parish councils and members of the public.

5 FORWARD PLAN

5 - 22

To receive the Cabinet's Forward Plan for key decisions scheduled for consideration at future meetings.

6 PROCUREMENT FORWARD PLAN REPORT - OVER £500K (2019-20)

23 - 26

To consider a report by the Cabinet Member for Finance, Commercial and Assets.

7 BUDMOUTH COLLEGE ACADEMY CONVERSION

27 - 30

To consider a report by the Cabinet Member for Children, Education and Early Help.

8 CLIMATE CHANGE UPDATE

To receive a verbal update from the Cabinet Member for Highways, Travel and Environment.

9 FOSTERING UPDATE

To receive a verbal update from the Cabinet Member for Children, Education and Early Help.

10 URGENT ITEMS

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.

11 QUESTIONS FROM MEMBERS

To receive any questions from members in accordance with procedure rule 13.

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**Cabinet Forward Plan - June (2) 2019
For the period 25 JUNE 2019 to 30 JUNE 2020
(publication date – 24 MAY 2019)**

Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Forward Plan Key Decision - No Public Access - Open	Dorset Council - Cabinet	25 Jun 2019	<u>Consultees:</u> Members Officers <u>Means of Consultation:</u> Meetings	None	Lead member - <i>Lead officer - Lee Gallagher, Democratic Services Manager - Dorset County Council</i> <i>lee.gallagher@dorsetcouncil.gov.uk</i>
Adoption of the Dorset and BCP Mineral Sites Plan Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	25 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	Dorset and BCP Mineral Sites Plan	Lead member - Cabinet Member for Planning <i>Lead officer - John Sellgren, Executive Director, Place</i> <i>jsellgren@dorset.gov.uk</i>
Adult Social Care Charging and Financial Assessment, including Transport (provision and charging), Deferred Payments and Recovery of Debt Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	25 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Adult Social Care and Health <i>Lead officer - Mathew Kendall, Executive Director of People - Adults</i> <i>mathew.kendall@dorsetcouncil.gov.uk</i>
Local Plan Review Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	25 Jun 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Planning <i>Lead officer - John Sellgren, Executive Director, Place</i> <i>jsellgren@dorset.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Better Care Fund (recommendation from Health and Wellbeing Board)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Adult Social Care and Health</p> <p><i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i></p>
<p>Car Parking Charges and Tariffs</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u> Parking Managers Budget Working Group (December 2018)</p> <p><u>Means of Consultation:</u> Meeting</p>	None	<p>Lead member - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Scheme to provide support with housing costs for those in receipt of a War Disablement or War Widows/Widowers pension</p> <p>Key Decision - No Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Stuart Dawson, Head of Revenues and Benefit S.C.Dawson@westwey.gov.uk</i></p>
<p>Policy for the awarding of Council Tax Discretionary Discounts</p> <p>Key Decision - No Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Stuart Dawson, Head of Revenues and Benefit S.C.Dawson@westwey.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Policy for the awarding of Discretionary Housing Payments</p> <p>Key Decision - No Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Stuart Dawson, Head of Revenues and Benefit</i> <i>S.C.Dawson@westwey.gov.uk</i></p>
<p>Policies for the awarding of Rates Relief</p> <p>Key Decision - No Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Stuart Dawson, Head of Revenues and Benefit</i> <i>S.C.Dawson@westwey.gov.uk</i></p>
<p>Annual Governance Statement</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer,</i> <i>jonathan.mair@dorsetcouncil.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Making of Bere Regis Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Home to School Transport Policy</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Children, Education and Early Help</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>
<p>Wareham Neighbourhood Plan - Independent Examiners report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Broadwindsor Neighbourhood Plan - Independent Examiners Report</p> <p>Key Decision - No Public Access - Open</p> <p>That the Broadwindsor Neighbourhood Plan, as revised to reflect the Examiner's report, be agreed and that a referendum is</p>	Dorset Council - Cabinet	25 Jun 2019	<p><u>Consultees:</u> People who live work or carry out business in the area as outlined within the consultation statement. The Council consulted all those listed within the consultation statement and statutory consultees.</p> <p><u>Means of Consultation:</u> Extensive consultation was undertaken by the Neighbourhood</p>	<p>Broadwindsor Neighbourhood Plan - Referendum Draft Examiners Report Consultation Statement Basic Conditions Statement</p>	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>arranged to be held as soon as possible.</p> <p>That a recommendation to 'make' the Broadwindsor Neighbourhood Plan be made to the next Full Council meeting after the referendum if the results of the referendum are in support of the making of the plan and there are no other issues identified that would go against such a decision.</p>			<p>Plan group as set out within the consultation statement including a formal six week consultation. The Council have also undertaken a formal six week consultation and organised the independent examination of the Plan.</p>		
<p>Milborne St Andrew Neighbourhood Plan 2018 to 2033 Independent Examiner's Report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>25 Jun 2019</p>	<p><u>Consultees:</u> There will be ongoing dialogue with Milborne St Andrew Parish Council (the Qualifying Body) prior to a decision being made.</p> <p><u>Means of Consultation:</u> The plan has been subject to a large amount of consultation as it has been produced. There are no plans for further consultation now that the Examiner's Report has been published. The final version of the plan, as modified, is due to be subject to referendum subject to Cabinet agreeing this.</p>	<p>Milborne St Andrew Neighbourhood Plan 2018 to 2033 Examiner's Report (including recommended modifications)</p>	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - Matthew Piles, Corporate Director - Economic Growth and Infrastructure</i> <i>matthew.piles@dorsetcouncil.gov.uk</i></p>
<p>Corporate Plan</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p>	<p>30 Jul 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	<p>None</p>	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Matt Prosser, Chief Executive Designate</i> <i>matt.prosser@dorsetcouncil.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Budget - Statement of Accounts and Outturn 2018/19</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Budget/MTFP 2019/20</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Finance, Commercial and Assets</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Promoting Independence Business Case (options appraisal for aids, adaptation and assistive technology contracts)</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Adult Social Care and Health</p> <p><i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i></p>

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<p>Superfast Broadband - To invest funds, made up from grant from the Department of Food and Rural Affairs (DEFRA) and contract outturns</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <ul style="list-style-type: none"> • Local and national broadband providers • DEFRA • Broadband Delivery UK • Superfast Programme Board and Team <p><u>Means of Consultation:</u> Email, telephone, structured discussions, formal open market review.</p>	Outline Business Case	<p>Lead member - Cabinet Member for Economic Growth and Skills</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Base Budget Review of Children's Services</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Children, Education and Early Help</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>
<p>Internal Audit Annual Report (via Audit and Governance Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Internal Audit Plan (via Audit and Governance Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>External Audit Report/Plan (via Audit and Governance Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of the Council</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>S106 Charging for Educational Contributions</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Children, Education and Early Help, Cabinet Member for Planning</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>

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<p>Somerley Household Recycling Centre - Hampshire County Council charges for Dorset residents</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council - Cabinet	30 Jul 2019	<p><u>Consultees:</u> East Dorset councillors; DWP Joint Committee; Local residents in East Dorset</p> <p><u>Means of Consultation:</u> Meeting with Hampshire County Council (HCC) 19/12/18; Meetings with East Dorset councillors; Public survey 14/02-14/03/19</p>	Report to HCC; HWRC Cross Border Charging Update 29/10/18; Letter from Cllr Humby (HCC) 16/10/18	Lead member - Cabinet Member for Highways, Travel and Environment <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
<p>Adoption of the Dorset and BCP Waste Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	Dorset and BCP Waste Plan	Lead member - Cabinet Member for Highways, Travel and Environment <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
<p>Dorset AONB Management Plan 2019-24 and the Cranborne Chase AONB Management Plan 2019-24</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u> Wide public consultation, targeted partner consultation, including council members and officers, relevant authorities and regulators.</p> <p><u>Means of Consultation:</u> Pre-draft public meetings and targeted focus groups, post draft public consultations (9 weeks).</p>	Dorset AONB Management Plan Cranborne Chase AONB Management Plan	Lead member - Cabinet Member for Highways, Travel and Environment <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
<p>Treasury Management and Prudential Code (via Audit and Governance Committee)</p> <p>Key Decision - Yes</p>	Dorset Council - Cabinet	3 Sep 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	Lead member - Cabinet Member for Finance, Commercial and Assets <i>Lead officer - Aidan Dunn,</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Public Access - Open					<i>Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Capital Programme (from Shadow Executive on 11 February 2019) Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Finance, Commercial and Assets <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Review of Reserves (from Shadow Executive on 11 February 2019) Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Finance, Commercial and Assets <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Children's Safeguarding Annual Report Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Children, Education and Early Help <i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i>

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Adult Safeguarding Annual Report Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	3 Sep 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Adult Social Care and Health <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>
Budget Update Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Finance, Commercial and Assets <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Community Safety Plan and Reducing Reoffending Strategy (via People Scrutiny Committee) Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Customer, Community and Regulatory Services <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Crime and Disorder Reduction Strategy (via People Scrutiny Committee)</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	1 Oct 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i></p>
<p>Making of Wareham Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	1 Oct 2019	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Youth Justice Plan (October - Council November)</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Dorset Council - Cabinet</p> <p>Dorset Council</p>	<p>1 Oct 2019</p> <p>21 Nov 2019</p>	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Customer, Community and Regulatory Services</p> <p><i>Lead officer - Sarah Parker, Executive Director of People - Children sarah.parker@dorsetcouncil.gov.uk</i></p>

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Unreasonable Complaints Policy Key Decision - No Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Leader of the Council <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, jonathan.mair@dorsetcouncil.gov.uk</i>
Sandbags Policy Key Decision - No Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Highways, Travel and Environment <i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i>
Equalities Policy Key Decision - No Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Leader of the Council <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Adult Social Care - Direct Payments Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	1 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Adult Social Care and Health <i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
Calendar of Meetings Key Decision - Yes Public Access - Open	Dorset Council	17 Oct 2019	<u>Consultees:</u> <u>Means of Consultation:</u>		Lead member - Leader of the Council <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer, onathan.mair@dorsetcouncil.gov.uk</i>
Budget (MTFP/Council tax/Capital Programme/Treasury Mgt Strategy) Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council - Cabinet Dorset Council	10 Dec 2019 28 Jan 2020 13 Feb 2020	<u>Consultees:</u> <u>Means of Consultation:</u>		Lead member - Cabinet Member for Finance, Commercial and Assets <i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i>
Major Waste Disposal Contracts following competitive tender process Key Decision - Yes Public Access - Fully exempt	Dorset Council - Cabinet	10 Dec 2019	<u>Consultees:</u> Dorset Waste Partnership Joint Committee Dorset Council Procure to Pay Dorset Council Internal & External Legal Advice <u>Means of Consultation:</u> Joint Committee report in January 2018 and regular updates with the Chairman of the Dorset Waste Partnership Joint Committee. Legal and Procurement support throughout drafting of documents.	Dorset Waste Partnership Joint Committee minutes - 15 January 2018 (minutes 10 and 11)	Lead member - Cabinet Member for Highways, Travel and Environment <i>Lead officer - Karyn Punchard, Director of the Dorset Waste Partnership k.punchard@dorsetcc.gov.uk</i>

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Dorset Joint Health and Wellbeing Strategy Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	10 Dec 2019	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Adult Social Care and Health <i>Lead officer - Sam Crowe, Acting Director of Public Health</i> <i>s.crowe@dorsetcc.gov.uk</i>
Constitution Review Key Decision - Yes Public Access - Open	Dorset Council - Cabinet Dorset Council	28 Jan 2020 13 Feb 2020	<u>Consultees:</u> Members Officers Service areas <u>Means of Consultation:</u> Meetings Consultation Correspondence	Dorset Council Constitution (approved in February 2019)	Lead member - Leader of the Council <i>Lead officer - Jonathan Mair, Corporate Director - Legal & Democratic Service Monitoring Officer,</i> <i>jonathan.mair@dorsetcouncil.gov.uk</i>
School Admissions Policy Key Decision - Yes Public Access - Open	Dorset Council - Cabinet	28 Jan 2020	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Cabinet Member for Children, Education and Early Help <i>Lead officer - Sarah Parker, Executive Director of People - Children</i> <i>sarah.parker@dorsetcouncil.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Pay Policy Statement</p> <p>Key Decision - Yes Public Access - Part exempt</p>	Dorset Council	13 Feb 2020	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Deputy Leader - Corporate Development and Change</p> <p><i>Lead officer - Aidan Dunn, Executive Director - Corporate Development S151 aidan.dunn@dorsetcouncil.gov.uk</i></p>
<p>Housing Allocations Policy</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet	7 Apr 2020	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Housing</p> <p><i>Lead officer - Mathew Kendall, Executive Director of People - Adults mathew.kendall@dorsetcouncil.gov.uk</i></p>
<p>Area Neighbourhood Plan - Independent Examiners Report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Making of Arne Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Housing</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Wool Neighbourhood Plan - Independent Examiner report and progress to Referendum</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Making of Wool Neighbourhood Plan</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Planning</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>
<p>Submit Gypsy and Traveller Site Allocations DPD to Secretary of State</p> <p>Key Decision - Yes Public Access - Open</p>	Dorset Council - Cabinet		<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead officer - John Sellgren, Executive Director, Place jsellgren@dorset.gov.uk</i></p>



Date of Meeting: 4th June 2019

Lead Member: Cllr Tony Ferrari – Lead Member for Finance, Commercial and Assets

Lead Officer: Aidan Dunn, Executive Director (Corporate Development S151)

Executive Summary: The Council defines key decisions as those with a financial consequence of £500k or more.

This report provides notice of the planned / known procurement activities that Cabinet will need to make key decisions on during 2019/20.

The Dorset Procurement team has worked with colleagues across the Authority to review the contract database and establish a procurement programme for 2019/20. Contracts within that programme that are known / likely to meet the £500k threshold are therefore set out in Appendix A for Cabinet’s consideration for approval to procure and award. Information shown includes the maximum term of the proposed contracts and the estimated total value over the maximum contract term.

This report is based upon information contained within the contracts database, and on the current commissioning intentions of the services. As the service and transformation plans are developed it may be necessary to bring further requests to future Cabinet meetings for approval.

Equalities Impact Assessment: To be carried out by the appropriate project team as part of the business case and rationale for each procurement.

Budget: Service budgets will need to incorporate funding required for the procurements set out in this report.

Risk Assessment: To be carried out by the appropriate project team as part of the business case and rationale for each procurement and as part of ongoing contract management.

Other Implications: N/A

Recommendation: The Cabinet is asked to consider the contents of this report and give approval for the procurements and awards of contracts set out in Appendix A.

In giving this approval, Members are approving known / likely procurement set for implementation during 2019/20 (or as specifically noted otherwise) on terms to be agreed by the delegated officer, Corporate Director or Portfolio Holder for each arrangement. Procurements exceeding the key decision threshold which are not yet identified will be subject to a separate report for approval, at a later date.

Reasons for Recommendation:

Cabinet is required to approve all key decisions with financial consequences of £500k or more. It is also good governance to provide Cabinet with a summary of all proposed procurements prior to them formally commencing.

Planning procurements effectively ensures:

- effective stakeholder management
- efficient sourcing
- compliance with regulations and contract procedure rules
- best value for money

Appendices: A – Procurements planned for 2019/20 - exceeding £500k.

Background Papers: N/A

Officer Contact

Name: Dawn Adams, Interim Head of Procurement

Tel: 01305 221271

Email: dawn.adams@dorsetcouncil.gov.uk

Appendix A - Contracts 2019/2020 where the contract value is expected to exceed £500,000

Contract Description	Directorate / Portfolio Lead	Executive Director	Contract Term (max)	DC Total Spend over Contract Term	Sourcing Strategy	Public Services (Social Value) Act 2012	Risk Category
Site Investigation and Materials Testing	Place / Cllr Ray Bryan	John Sellgren	7 years	£1.5m	Tender	No	Medium
Temporary Agency Staff	Corporate / Cllr Tony Ferrari	Aidan Dunn	4 years	£24.7m	Call off from framework	Yes	Medium
Consultancy	Corporate / Cllr Tony Ferrari	Aidan Dunn	4 years	£5.1m	Call off from framework	No	Medium
Recruitment/Advertising services	Corporate / Cllr Tony Ferrari	Aidan Dunn	4 years	£1.1m	Call off from framework	No	Low
Statutory Notices	Corporate / Cllr Tony Ferrari	Aidan Dunn	4 years	£500k	Call off from framework	No	Low
Provision of Cleaning Services	Corporate / Cllr Tony Ferrari	Aidan Dunn	6 Years	£8.5m	Tender	Yes	Medium
Supply of Wheeled Bins and Waste Containers	Place / Cllr Ray Bryan	John Sellgren	4 years	£2m	Call off from framework	No	Medium
Highways Contractor Resource Framework	Place / Cllr Ray Bryan	John Sellgren	4 years	£13m	Tender	Yes	Medium
Sign Manufacturing Materials	Place / Cllr Ray Bryan	John Sellgren	4 years	£500k	Tender	No	Low
Library Books /periodicals & audio books	Place / Cllr Ray Bryan	John Sellgren	up to 5 years	£865K	Call off from framework	No	Low
Educational Supplies, Homecare & Janitorial Supplies	Corporate / Cllr Tony Ferrari	Aidan Dunn	4 years	£7.6m	Tender	No	Low
Personal Protective Equipment (PPE)	Place / Cllr Ray Bryan	John Sellgren	4 years	£1m	Call off from framework	No	Medium
Information, advice, guidance and tracking	People - Childrens / Cllr Andrew Parry	Sarah Parker	5 years	£4.92m	Yes	Yes	Medium
Short breaks for Children who are disabled	People - Childrens / Cllr Andrew Parry	Sarah Parker	4 years	£4.84m	Yes	Yes	Medium
Supply of Electricity	Place / Cllr Ray Bryan	John Sellgren	4 years	£24m	Call off from framework	No	Medium
Supply of Gas	Place / Cllr Ray Bryan	John Sellgren	4 years	£6m	Call off from framework	No	Medium
Transport & Engineering Professional Services (TEPS) contract	Place / Cllr Ray Bryan	John Sellgren	10 years	£3m	Collaborative Procurement via Devon County Council as lead Authority	No	Medium

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Date of Meeting: 4 June 2019

Lead Member: Cllr Andrew Parry, Lead Member for Children's Services

Lead Officer: Sarah Parker, Executive Director for People- Children's

Executive Summary:

Budmouth College was judged to be inadequate by Ofsted in May 2018. This resulted with Ofsted directing the college to become a sponsored academy. It is scheduled to be taken over by Aspirations Academy Trust (AAT) on 1 September 2019.

Budmouth College currently carries a budget deficit. The Academisation Act states that this debt will fall to Dorset Council on academisation. In addition, the Council has been asked to cover the cost of the restructure to a maximum of £600k.

This paper concerns the costs of staff restructuring. The paper does not consider the wider academisation context.

Cabinet is invited to consider two options:

- **Option 1.** Agree to pay restructuring costs up to an agreed level (not exceeding £600K).
- **Option 2.** Do not agree to restructuring costs.

Equalities Impact Assessment:

N/A. Responsibility for this sits with Budmouth College.

Budget: Up to £600k.

Risk Assessment:

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: **HIGH**
Residual Risk **HIGH**

This decision is high risk for the following reasons:

- **Financial Implications.** The total cost of academisation is likely to be significant. Staff restructuring costs would add to this.

<ul style="list-style-type: none">• Legality. Dorset Council is legally required to take all reasonable steps to facilitate the conversion of the school into an academy. Staff restructuring is seen by the Regional Schools Commissioner as vital step in this process. Failure to support academisation is likely to result in representation from government.• Public Interest. There has been a significant public reaction to the academisation of Budmouth and the associated staff restructuring. Dorset Council will need to take account of this.
<p><u>Other Implications:</u></p> <p>Staff restructuring will help to facilitate the move to becoming an Academy. A decision not to take this forward therefore has the potential to delay the academisation process.</p>
<p><u>Recommendation:</u></p> <p>It is recommended that Cabinet rejects the request. There are alternative opportunities to access funding for the restructure, that will not place pressure directly on the council budgets.</p>
<p><u>Reason for Recommendation:</u></p> <p>Option 1 would incur additional cost to the council and put pressure on the budget as this cost is not budgeted for in 2018/19. Option 2 would result in restructure costs being identified from elsewhere and could potentially impact the Interim Executive Board (IEB) restructure timetable.</p>
<p><u>Appendices:</u></p> <p>N/A</p>
<p><u>Background Papers:</u></p> <p>N/A</p>
<p><u>Officer Contact</u> Name: Andrew Reid Tel: 01305 224770 Email: andrew.j.reid@dorsetcouncil.gov.uk</p>

Budmouth College is a foundation school¹ which was judged to be inadequate by Ofsted in May 2018. This resulted with the college being directed to become a sponsored academy and is scheduled to be taken over by Aspirations Academy Trust (AAT) on 01 September 2019.

As a sponsored academy the revenue deficit is left with the local authority at the point of academisation. At this stage in the academisation process the Interim Executive Board (IEB) is proposing that action is taken to restructure the staff in order to contain costs. The restructure will cover management and support staff and costs will not exceed £600k. The College deficit will fall to Dorset Council on academization however the council is not statutorily bound to meet the college restructure costs. This paper only concerns the question of whether or not Dorset Council is willing to underwrite the costs of staff restructuring. The paper does not consider the wider academisation context or the full cost of the academisation process.

2. **Recommendation**

It is recommended that Cabinet rejects the request as there are alternative opportunities to fund the restructure, included the DfE, that will not place pressure directly on the council budgets.

3. **Timing**

Staff restructuring has been aligned to Cabinet decision. The Cabinet decision would result in the IEB having to pursue alternative funding routes, which may impact the roll out of the new restructure.

4. **Financial Situation**

The College is in deficit and total staff costs are now 93% of the school budget. Usual school staff costs are around 80% of the budget; the national average is 75%. The sum of £600k was requested by AAT as an upper limit of liability for staff restructuring.

5. **The Role of the Interim Executive Board (IEB)**

The IEB is a small body appointed on a short-term basis by Dorset Council to provide governance, traction on improvement and oversee the transition to academisation. The Budmouth IEB was appointed on 23 July 2018. It replaced the governing body and its main functions are to secure a sound basis for future improvement in the school and promote high standards of educational achievement.

The IEB has identified measures that they believe would provide for better operational effectiveness and improved efficiency of support staff functions. A decision has been made to bring these forward as formal proposals, subject to consultation with staff and the relevant trade unions. The proposals are designed to enable essential savings to be generated to ensure the financial stability of the

¹ In [England](#) and [Wales](#), a foundation school is a state-funded school in which the [governing body](#) has greater freedom in the running of the school than in [community schools](#). Under Section 22 the Local Education Authority has a duty to maintain a Foundation School.

college and to bring the support staff costs in line with that of other schools. The support staff element of the budget is significantly higher than that of other schools and so potential savings have been identified firstly in this area.

6. **Legislation** The relevant legislation is summarised below:

6.1 **Academies Act 2010**

Section 5B of the Academies Act 2010 places a duty on the local authority to facilitate conversion. Section 5B(1) says that where an academy order under section 4A(1) or (1B) has effect in respect of the school, the Governing Body of the School and the local authority must take all reasonable steps to facilitate the conversion of the school into the academy. The meaning of 'reasonable steps' is therefore open to interpretation; there is no requirement to agree to additional costs.

6.2 **DfE Guidance Note: Treatment of Surplus and Deficit Balances when Maintained Schools Become (March 2018)**

Paragraph 6.1 of the DfE Guidance Note says that "*where a school with a deficit is to open as a sponsored academy the deficit remains with the local authority to be funded from its core budget.* School deficits are not an allowable charge on the local authority's schools' budget (funded by its allocation of Dedicated Schools Grant); however, if the school's forum has agreed to de-delegate a contingency provision then the deficit may be funded from that contingency, depending on the criteria agreed for its use.

7. **Risk** This decision is considered HIGH risk for the following reasons:

7.1 Financial Implications - The total cost of academisation is likely to be significant. Both the restructuring costs themselves or a period of delay would add to this.

7.2 Legality - Dorset Council is legally required to take all reasonable steps to facilitate the conversion of the school into an academy. Staff restructuring is seen by the Regional Schools Commissioner as vital step in this process. Failure to support academisation is therefore likely to result in representation from government.

7.3 Public Interest - There has been a significant public reaction to the academisation of Budmouth and the associated staff restructuring. Dorset Council will need to take account of this.

9. **Options.** Cabinet is invited to consider two options:

9.1 Option 1 - Agree to pay restructuring costs up to an agreed limit (not exceeding £600k).

9.2 Option 2 - Do not agree to restructuring costs.